

**Department of Asian and Asian American Studies California State University, Long Beach
Fall Semester 2018**

COURSE INFORMATION

Course: CHIN 102 Fundamentals of Chinese
Section: Section 01, Class No. 8511
Location: LAB-305
Mtg Time: Tu/Th 12-1:50 PM
Units: 4 units

INSTRUCTOR INFORMATION

Instructor: Jeff Winters
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Telephone: (562) 985-1082
Office: LAB-318
Office Hours: Tu/Th 10-11:50 AM & by appointment

LANGUAGE LEARNING COMMUNITY

Connecting with other language learners will help you throughout this course. The Chinese program requests that all students join the "CSULB Chinese Studies" group on Facebook for questions, answers and interactions with their Chinese instructors, tutors, advanced learners and other students just like you. This is also a place where students will find Chinese-related news, scholarships, job and internship announcements and other information that is related to studying or working abroad in China, Taiwan and other Chinese speaking communities.

COURSE DESCRIPTION

CHIN 102 is continuation of CHIN 101, a course of elementary Chinese for non-native Chinese speakers. Students with profound knowledge of Chinese (in reading and writing Chinese characters) and native speakers of Chinese are not eligible. This course aims to help students develop further communicative skills in Chinese and an additional understanding of the language and culture.

LEARNING OUTCOMES

By completing this course Students will reach a Novice Mid/High proficiency level based on the ACTFL (American Council on Teaching Foreign Languages) proficiency guidelines. By the end of the semester students will be able to:

- Identify words, phrases, simple sentences, and sometimes the main idea in simple, spoken conversations covering topics covered in the course and selected authentic situations.
- Use Mandarin Chinese to communicate and exchange information about topics such as calling friends and teachers, discussing classwork and exams, preparing for class, explaining daily activities, shopping and returning items, taking vacations and other simple daily life situations using familiar or memorized phrases and simple sentences.
- Recognize familiar words and phrases and be able to explain the main idea in texts prepared specifically for students dealing with those same topics.
- Handwrite and type basic compositions on familiar topics using simple sentences and short paragraphs demonstrating accurate grammar and correct sentence structure.
- Describe some characteristics of Chinese culture and compare similarities and differences between Chinese culture and your own.

REQUIRED TEXTBOOK

1. *Integrated Chinese*, Level 1 Part 1 (simplified characters, 3rd edition), Boston: Cheng & Tsui Company, 2010. (ISBN 978-0-88727-644-6)
2. Homework and character practice sheets posted on Beachboard.

RECOMMENDED LEARNING TOOLS

DICTIONARY

- *Mandarin Tools* Chinese-English Dictionary (www.mandarintools.com)
- *Concise English-Chinese/Chinese-English Dictionary*. The Commercial Press & Oxford University Press, 1986.
- *Pleco* Chinese Dictionaries, free for iPhone, iPad and Android (www.pleco.com)

WEB SITES

- Course website on Beachboard.
- learningchineseonline.net
- More websites to facilitate learning Chinese will be announced in class.

COURSE FORMAT

Five lessons will be covered over the course of the semester. Students will continue to learn essential Chinese vocabulary which will include nearly three-hundred additional Chinese characters. It will be challenging, but rewarding and will open you up to an entirely different world.

During the semester you will be introduced to new vocabulary and concepts at home through directed learning using print and online materials. These resources have been prepared and organized on Beachboard to help you achieve fluency in the language. Class meetings will consist of communicative activities prepared and organized by your instructor. The goal of this type of instruction is to allow you to learn Chinese through experience, experiment and discovery.

ORGANIZATION

Each lesson module begins with learning objectives outlining the skills that will be necessary to prepare for class meetings. All lessons will end with a skills checklist so students can evaluate their progress and make sure that the necessary skill have been mastered.

BEFORE CLASS

Students should preview textbook and online activities, video and listening exercises, readings and other materials.

Each lesson module will have valuable learning resources posted online in addition to the information in your text. Included are online practice activities that will prepare you for class by aiding you in learning the basics. You do not have to master language forms and accuracy, but should have all vocabulary memorized, be able to recognize new grammatical structures and discuss related cultural concepts.

IN CLASS

Classroom time will be dedicated to engaging individual, pair and group practice activities that will build on the foundation knowledge acquired from the exercises before class.

Classroom lectures will be limited to reviewing difficult concepts and problem areas. This gives all learners an increased opportunity to use the language in an active, functional setting.

AFTER CLASS

Additional speaking and writing assignments will be required after class to help reinforce the material learned before and in class.

TECHNOLOGY AND TECHNICAL SKILLS

This course requires that students have access to online resources before and be comfortable with related technology. You should be able to access Beachboard, send and receive email, browse the web, take electronic photos, upload and download files through Beachboard. You should also have access to a recording device which will allow you to record audio within the Beachboard dropbox.

GRADING POLICY

The final course grade will be determined by the following straight letter grading scale based on cumulative points earned: A (90-100), B (80-89), C (70-79), D (60-69), and F (0-59).

GRADING OUTLINE:

- Homework 15%
- Attendance 10%
- Lab attendance 5%
- Quizzes 10%
- Unit Tests 30%
- Midterm 15%
- Final 15%

TENTATIVE SCHEDULE

Week	(Tue.)	(Thur.)
1	8/28 Review	8/30 Review/ Test
2	9/4 Lesson 6-1	9/6 Lesson 6-2
3	9/11 Lesson 6-3	9/13 Lesson 6 Review/ Test
4	9/18 Lesson 7-1	9/20 Lesson 7-2
5	9/25 Lesson 7-3	9/27 Lesson 7 Review/ Test
6	10/2 Lesson 8-1	10/4 Lesson 8-2
7	10/9 Lesson 8-3	10/11 Lesson 8-4 (Midterm oral assignment)
8	10/16 Lesson 8 Review	10/18 Midterm Written Exam
9	10/23 Midterm Oral Exam	10/25 Lesson 9-1
10	10/30 Lesson 9-2	11/1 Lesson 9-3
11	11/6 Lesson 9-4	11/8 Lesson 9 Review/ Test
12	11/13 Monday Schedule	11/20 Lesson 10-1
	11/20 Fall Break	11/22 Fall Break
13	11/28 Lesson 10-2	11/30 Lesson 10-3
14	12/4 Lesson 10-4 (Final oral assignment)	12/6 Lesson 10 Review
15	12/11 Final Oral Exam	12/13 Final Written Exam 10:15am-12:1pm

POLICIES

ATTENDANCE & PARTICIPATION:

Attendance and classroom participation are integral components of any language course.

Experience shows that students who do not attend class do not develop an adequate understanding of the fundamentals of Chinese. For this reason each unexcused absence will result in a two percent reduction of the final grade.

Students should prepare the course materials thoroughly before coming to class, and are strongly expected to actively participate in classroom activities.

LAB ATTENDANCE:

Lab attendance is an indispensable component of the class. Since the class meeting time is limited, much responsibility is placed on the students to practice individually in the lab: learning pinyin, listening and viewing video clips of all lessons, learning to write and type characters, doing exercises and homework, and practicing the spoken language with classmates, tutors and other learners in the lab.

Chinese tutors will be in the lab to converse with you in the target language, and to assist you if you have any questions. Alternatively, you can post your questions on "CSULB Chinese Studies" Facebook group and your instructor/tutors will answer them for you.

A minimum of fourteen (14) hours of lab attendance is required for each student. The lab time will be logged. Do not forget to sign in and sign out when you go to the lab. You and your instructor can access the log time report online at https://web.csulb.edu/labs/langlabs/sdb/sdb_login.php. The lab time will be taken into serious consideration as your performance in determining the final grade (see Grading Policy).

HOMEWORK:

Homework is an important tool to assist you in assessing your progress and reinforcing material learned in class. If you know ahead of time that you will be unable to attend class, you may turn in your homework early to receive credit. If you notify your instructor before the beginning of class that you will be absent due to illness or unavoidable business, you will be allowed to hand in your homework on the day that you return to class.

MAKE-UP:

Make-up exams and tests are not allowed unless there is an exceptional reason (extreme illness, accident, death in the family, etc.) accompanied by an explanatory letter to the instructor with medical documents, accident report or such documentation. The letter and documents must be handed in when you return to class. The make-up test must be taken within a week of your return.

GROUP-WORK:

You are encouraged to work with your classmates on home assignments. However, you are not allowed to copy each other's homework. If you study together on your homework and decide on the same answers, please write down on the homework sheet, "Worked with so-and-so," and sign and date the work. Without this note, we will regard the exact same homework sheets to be dishonest copying; they will not only receive no credit for the work, but also will be reported to the School as a case of Academic Misconduct.

PLAGIARISM:

Any time students intentionally submit the work of others as their own, such acts constitute plagiarism. This definition applies to all course assignments, including but not limited to homework and composition assignments.

Copying someone else's homework is plagiarism. Collaborative work, such as asking someone or seeking help from native speakers about specific questions such as grammar forms and

vocabularies is acceptable, but the student receiving the grade must do most of the work. Composition assignments should be the student's original work. Students are required to work on these assignments using the vocabulary, structures, content, and cultural knowledge which are taught in the course. When you get help from your friends or native speakers you may ask specific questions concerning such matters as grammar or vocabulary, but do not ask anyone else to write a whole passage for you.

CHEATING:

Examples of cheating during an examination and quiz include but are not limited to the following: copying, either in part or in whole, from another's test or examination; discussing answers or ideas relating to the answers on an examination or test, unless such discussion is specifically authorized by the instructor; giving or receiving copies of an examination without the permission of the instructor; using or displaying notes, "cheat sheets," or other information or devices inappropriate to the prescribed test conditions, as when the test of competence includes a test of unassisted recall of information, skill, or procedure; or, allowing someone other than the officially enrolled student to represent the same.

ACADEMIC DISHONESTY:

Academic dishonesty is intolerable. All involved parties will be punished equally and will receive a failing grade for the class even for a single instance of cheating and plagiarism, regardless of performance on other assignments.

Instructors report all cases of academic dishonesty to the Office of Judicial Affairs and, depending on the severity of the case, further disciplinary actions may be taken, including suspension and expulsion, based on University policy. For more information, please see www.csulb.edu/divisions/aa/research/our/information/policies/cheating/.

ACCOMMODATION:

Students with disabilities who wish to request an accommodation must register with Disabled Student Services (DSS) and complete a services agreement each semester. Staff within DSS will verify the existence of a disability based on the documentation provided and approve accommodations. Disabled Student Services is located in Brotman Hall, Room 270. Staff can be reached at (562) 985-5401.

UNIVERSITY WITHDRAWAL POLICY:

It is the students' responsibility to withdraw from classes. Instructors have no obligation to withdraw students who do not attend courses, and may choose not to do so. Withdrawal from a course after the first two weeks of instruction requires the signatures of the instructor and department chair, and is permissible only for serious and compelling reasons, such as documented illness and a change in work hours/schedule. Students should be aware that the definition of "serious and compelling reasons" as applied by faculty and administrators may become narrower as the semester progresses. During the final three weeks of instruction, withdrawals are not permitted except in cases such as accident or serious illness where the circumstances causing the withdrawal are clearly beyond the student's control and the assignment of an incomplete is not practical. Ordinarily, withdrawals in this category involve total withdrawal from the university. The College of Liberal Arts adheres to this policy strictly, and does not sign withdrawal forms in the final three weeks of class for other reasons.

CAMPUS EMERGENCY PROCEDURES:

For various campus emergencies, please refer to: <http://emergency.csulb.edu/pdf/emergency-procedures2.pdf>.